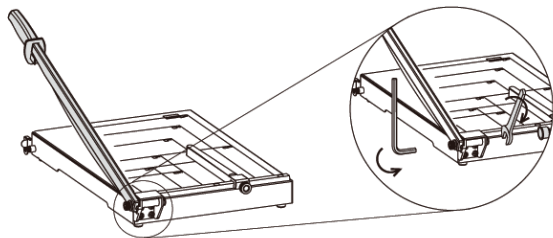




Care and Maintenance

After about 100 cuts, the blade mechanism may loosen and not stay in the upright position.

To tighten the blade, remove the plastic cap covering the connecting screw. Use an Allen wrench to tighten the screw on both sides, then replace the plastic cap.



To avoid damaging the trimmer, never immerse it in water or other liquids.

Do not use abrasive cleaners on the trimmer.

To clean, dust with a soft cloth, using extreme caution around the blade.

Do not lubricate the blade.

Office-Grade Trimmer



Safety Precautions

Before using the trimmer, please read and follow these instructions, and keep them handy for future reference.

- 1. Read all instructions before operating.
- 2. This product is not intended for use by children. Keep product out of reach of children and pets.
- 3. This trimmer is designed to cut only paper. Do not use it to cut other objects.
- 4. Keep hands and loose items, i.e. jewelry, clothing, neckties, etc. away from the blade to avoid personal injury and/or damage to the trimmer.
- 5. Do not attempt to dislodge jammed debris with a pointed object, as personal injury or damage to the trimmer may occur.
- 6. Always use the trimmer on a flat, level, sturdy surface.
- 7. Do not hang or wall-mount the trimmer.
- 8. This product is intended for indoor use only.

To avoid damage to the trimmer:

- Remove paper clips and staples from items before trimming.
- Never lubricate the cutting blade.
- Do not expose the trimmer to water or other liquids.

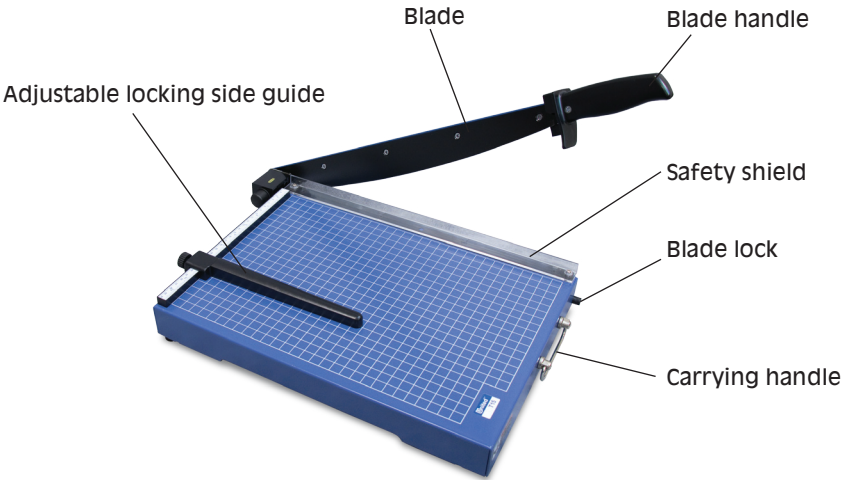
To avoid possible severe personal injury:

- Never use the trimmer without the safety shield in place.
- Never carry the trimmer by the blade or blade handle. Use the carrying handle.
- Always ensure the blade lock is secure when the trimmer is not in use.

Specifications United T15

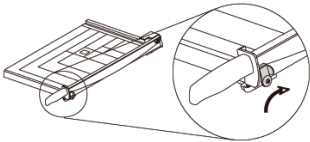
Paper Length	Up to 15.4" (392mm)
Paper Stack Height	Up to 1/16" (1.5mm)
Sheet Capacity	Up to 15 sheets 20# (75gsm)
Blade Type	Guillotine
Paper Clamp	Press
Blade Lock	Yes
Back Gauge Scale	Inch/mm
Table Size	12" W x 16.7" D (305 x 425mm)
Dimensions	13.4" W x 19" D x 18.5" H (340 x 480 x 470mm)
Weight	8.8 lbs (4kg)
Base	Steel

Parts Identification

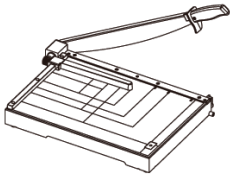


Operation

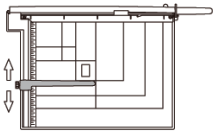
- 1. Hold the blade handle and carefully release the blade lock.



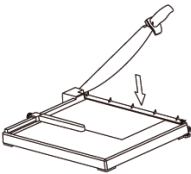
- 2. Raise the blade.



- 3. Insert paper and adjust the side guide to the desired location.



- 4. Push down on the safety shield to hold the paper securely during cutting.



- 5. Lower the blade in a slow, steady motion to cut the paper.